SCHOOL

### CEDUNA AREA SCHOOL PMB 46 May Crescent CEDUNA SA 5690

PH: 08 86 252 030 FAX: 08 86 252 178 Web: www.cedunaas.sa.edu.au

### CEDUNA AREA SCHOOL PARENT TEACHER INTERVIEWS TERM 3 2013

Dear Parents/ Guardians

Student/ Teacher interviews for this term will be held on Tuesday 20th and Wednesday 21st of August from 3.30pm to 7.30pm.

To book an interview you will need to access our online booking system at the following web address http://www.schoolinterviews.com.au and use the following event code **GCF8R** to access the booking system that can be completed in three easy steps. **The booking system will be activated on Wednesday 7th of August 2013 and close Monday 19<sup>th</sup> August.** 



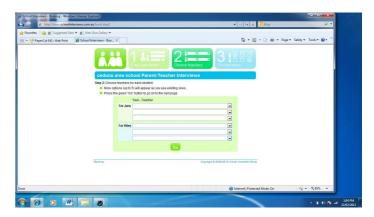
#### **STEP 1 FAMILY DETAILS**

Enter your name and email address (your interview times will be emailed to you), the number of children you wish to make interview times for and your child(s) name.



# STEP 2 YOUR CHILD'S TEACHERS AND SUBJECTS

Make sure you know your child's classes and their teachers so that you can complete this step accurately and see the teachers you need to see. Select from the drop down list



### **STEP 3 BOOK YOUR TIMES**

Select the night and then the times you would like to attend interviews.



Print off your appointment times or have them emailed to your email account.

A map of teacher locations for 6-12 interview times is attached to this letter.

## FEEDBACK ON ONLINE BOOKING PROCESS

We welcome constructive feedback on our first use of an online booking process. While every attempt has been made to trial the booking system we cannot foresee all eventualities. Please email your feedback to <u>dl.0734.info@schools.sa.edu.au</u> with the subject header Parent/Teacher Interview Feedback.

Cheryl Bawden Senior Leader Junior School

Mark Prince Senior Leader Middle School

Deb Woollatt Senior Leader Senior School 7<sup>th</sup> August 2013 **PARENTS WITHOUT INTERNET ACCESS** can access the internet at the Ceduna Area School Library or ring the front office with the information below to book their times or complete the table below and return to your child's homegroup teacher by Friday 16<sup>th</sup> August.

Student Name: \_\_\_\_\_

Homegroup: \_\_\_\_\_

Tuesday 20th or Wednesday 21st August preferred time:

Teacher	Subject

Student Name: \_\_\_\_\_

Homegroup: \_\_\_\_\_

Tuesday	20th	or	Wednesday	21st	August
preferred	time: _		-		

Teacher	Subject

